



Dated: 9th August 2018

Reference No. DOSA/UDGHOSH/2018/3

To Whomsoever It May Concern

Call for tenders

This is to notify that tenders are called for printing of different non-flex materials for Udghosh'18 which will be held in the month of October. The details and specifications of the Non-Flex Printing are mentioned below:

1. Posters A3

Multi- Colored Printing

50, (18" * 23") * 1 design, Art Paper 170 GSM, Multicolor

50, (18" * 23") * 1 design, Art Paper 170 GSM, Multicolor

50, (18" * 23") * 1 design, Art Paper 170 GSM, Multicolor

100, (20" * 30") * 1 design Art Paper 170 GSM, Multicolor

2. Hospitality booklet:

2500 sets consisting of entry coupons, messing coupons and security coupons. Design will be provided by us.

3. Receipt book (Participants):

Size 5"x7" with 100 receipts each (Standard Bill Book Size)

Qty.: 5 (3 Hospitality + 2 Different)

One printed (Single Color) and one blank paper.

4. Newsletters

Quantity-7500, No. of pages-2

Paper 100 GSM Glossy Paper

Multi-Color Printing

Delivery required within 12 hrs. after assigning order.

0512 - 679 - 4127/4128

www.udghosh.org

contact@udghosh.org

206, Students' Gymkhana

IIT Kanpur, Kanpur - 208016



UDGHOSH '18



15TH EDITION

5 Brochures

Quantity: 100

6 Pamphlets

Quantity: 7500

7 Souvenirs

Quantity: 2500

8 Certificates

	Participant	Merit	Certificate of Appreciation
Qty.	2300	800	500
Paper Quality	170 GSM	270 GSM	170 GSM
Remarks	One Side Multi Colour Printing	One Side Multi Colour Printing	One Side Multi Colour Printing

9 ID- Cards:

	Participant I Card in booklet	ID quest	Secretary and Volunteers	Executives and Coordinators	Visitor Passes	Faculty I Card
Qty.	2400	1000	400	200	500	100
Size	3.5"x2.2"	3.5"x2.2"	3.5"x2.2"	4.25"x2.75"	4.25"x2.75"	4.25"x2.75"
Remarks	One Side Multi Color Printing			One Side Multi Color Printing, Custom Name and Photo		One Side Multi Color Printing

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Note:

- Apart from these a few other publicity materials might also be asked to print, rates for which will be decided by mutual understanding.
- The quantity and quality of the material mentioned above are approximate and may change depending on the requirements of the festival and are subject to change. The exact details will be mentioned in the order letter.
- Delivery required within 12 hrs. of assigning the order.

Please mention in detail the following:

- Per piece cost and the total cost of all the material must be mentioned with proper details inclusive of all the charges: GST, delivery and or any other additional costs you would be charging,
- Time which you will need for printing and delivery of each material mentioned above.
- Your profile. This should include the places you have worked in past, especially in IIT Kanpur campus. The quotations provided should be valid for a minimum period of 2 months.

Please send a quotation/offer letter if you agree to above terms and requirements to the following address in a sealed envelope before 5pm, 30th August 2018.

FB#272
Mr. N.C. Joshi,
Superintendent DOSA Office,
11T Kanpur

Regards,
Swastid Sharma
Head Finance
Udghosh'18
Ph. No.: +91-7388791437
Email: swastid@iitk.ac.in

Swastid
8/08/18

Harshul
Harshul Lodha
Festival Coordinator
Udghosh 2018

Spoke 18.8.18

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