

**To Whomsoever It May Concern**  
**Call for tenders**

**Dated: 31/08/2017**

Reference No. : DOSA/Udghosh/2017/2

This is to notify that tenders are called for following items for Udghosh'17, which is to be scheduled for October 12th- 15th.

The details and specifications are mentioned below:

<b>S.No.</b>	<b>Item</b>	<b>Quantity</b>
1.	Mattress (3-inches cotton)	1800
2.	Pillows	2300
3.	Bed Sheets (Single)	450
4.	Bed Sheets (Triple)	450

**Our Requirements:**

- Our Initial requirements are specified above, however the quantity may decrease or increase depending upon the participants in the fest.
  
- We will only be paying for 4 days of fest when we are using it however we will not pay you for extra days when you will bring the materials to IIT Kanpur and when you will pick up from the store.
  
- Ensure us in your quotation regarding the good quality of materials provided. If any material stinks or is not in a proper condition, we will not accept that and the same will be returned.

**Please mention in detail the following in your quotation:**

- Cost per item of the above requirements and final cost of all the requirements mentioned with proper details (including transportation, labour payments and taxes if any)
- Any terms and conditions you want us to consider.
- All details regarding above requirements that you'll be able to furnish
- The quotations provided should be valid for a minimum period of 2 months
- Modus operandi regarding advance payment and amount

**Note:**

- No extra charges will be paid for any transportation or any other service other than quoted in the tender
- All the taxes should be mentioned in the quotation

Tenders have to be send before 12:00 pm on 15th September 2017, to the following address in a sealed envelope:

FB 272B  
Mr N. C. Joshi  
Superintendent DOSA Office,  
IIT Kanpur

**Udghosh'17 will be held from 12th to 15th October 2017**

Regards,  
Abhishek Yogi  
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Udghosh'17  
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