



INDIAN INSTITUTE OF TECHNOLOGY, KANPUR
STORES & PURCHASE SECTION

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Fax No. (0512) 2597659
Dated : May 24, 2013

Ref : FR/ENQ/S&P/2013-2014/09/

Dear Sirs,

Sealed quotation / rates are invited for following works so as to reach this office by 3:00 PM on
14-06-2013 (Friday).

Sl. No.	Description of Work	Item
01	Repairing, Polishing & Fixing of lock	Table (Big size) Wooden & Steel
02	Repairing, Polishing & Fixing of lock	Table (Small size) Wooden & Steel
03	Repairing, Polishing & Fixing of lock	Almirah (Big) Wooden & Steel
04	Repairing, Polishing & Fixing of lock	Almirah (Small) Wooden & Steel
05	Repairing, Painting, Polishing, & Recanning	Wooden & Steel Chairs
06	Repairing (Fixing of PU foam in seat & back, fixing of bearing and wheel) complete	Revolving Chairs
07	Repairing, Painting & Polishing	Rack Big size
08	Repairing, Painting & Polishing	Rack Small size
09	Repairing, Painting & Polishing	Stool small size
10	Repairing, Painting & Polishing	Stool big size
11	Repairing, Painting & Polishing	Book Case (Big)
12	Repairing, Painting & Polishing	Book Case (Small)
13	Repairing, Painting & Polishing	Filing Cabinet (Big)
14	Repairing, Painting & Polishing	Filing Cabinet (Small)
15	Repairing, Painting & Polishing	Steel Cot 3' x 6'
16	Table polishing & painting	Big Size Wooden & Steel
17	Table polishing & painting	Small size wooden & Steel
18	Chair polishing & painting	Wooden & Steel
19	Polishing	Stool wooden
20	Polishing & Painting	Rack wooden & steel

****Note : Please quote the rates in attached format and attach with your letter pad duly stamped and signed. Enquiry reference no. should also mention on close envelope.**

(K.N. Dattale)

Dy. Registrar (S&P)

Terms & Condition :

1. Board and Sunmica used should be ISI Mark.
2. Work will have to be finalized within a stipulated time which will be decided by Dy. Registrar (S&P).
3. Paint should be used Nerolac / Asian / Berger.
4. No advance payment will be admissible for work, prior or during the work.
5. Payment will be made only after completion and entire satisfaction of D.R (S&P).
6. Work order will be awarded to those who quote lowest rates in 75% items above cited.
7. Partially quoted quotation treated as unresponsive quotation.

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05	Repairing, Painting, Polishing, & Recanning	Wooden & Steel Chairs	
06	Repairing (Fixing of PU foam in seat & back, fixing of bearing and wheel) complete	Revolving Chairs	
07	Repairing, Painting & Polishing	Rack Big size	
08	Repairing, Painting & Polishing	Rack Small size	
09	Repairing, Painting & Polishing	Stool Small size	
10	Repairing, Painting & Polishing	Stool Big size	
11	Repairing, Painting & Polishing	Book Case (Big)	
12	Repairing, Painting & Polishing	Book Case (Small)	
13	Repairing, Painting & Polishing	Filing Cabinet (Big)	
14	Repairing, Painting & Polishing	Filing Cabinet (Small)	
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16	Table polishing & painting	Big Size Wooden & Steel	
17	Table polishing & painting	Small size wooden & Steel	
18	Chair polishing & painting	Wooden & Steel	
19	Polishing	Stool wooden	
20	Polishing & Painting	Rack wooden & steel	

All terms & condition mentioned in enquiry letter Ref No. FR/ENQ/S&P/2013-2014/09 are accepted.

Signature of Tenderer
with seal