



Indian Institute of Technology Kanpur
Physical Education Section

Enquiry No: High Tea Main Meet/IITK/PES/IISM/ 106

Date: 21st October 2016

Quotations are invited from supply of **Food Service Provider Registered firms** in single bid format (Price bid) for **High Tea items for Opening Ceremony** of IIT sports Camp 2016 for 750 persons at IIT Kanpur.

Enquiry No : High Tea Main Meet/IITK/PES/IISM/ 106

Opening Date : 21st October 2016

Closing Date : 04th November 2016, 15:00hrs.

Delivery Date : 12th December 2016

Quantity for High Tea : 650 Packets

Menu for High Tea: -

Sl. No.	Detail of Items in Each Packed Box	Rates in INR
1	Paneer Patty	Per Packed Box
2	Potato lays chips/potato uncle chips 25gm Packet	
3	Kachori with Ketchup	
4	Muffin	
5	Tea and Coffee (Bru Instant/ Nescafe)	Tea & Coffee

Terms & Conditions of the quotations are as under: -

1. Quotation should be submitted in the properly sealed envelope along with a copy of attached mess menu. The enquiry no. and opening date should invariably be quoted at the top of the envelope. Quotations received after due date and time shall not be considered.
2. The number of person may increase or decrease.
3. **Firm will quote only one final price per pack inclusive of all taxes, catering, and service charges** applicable if any.
4. Quotation must be valid for 3 Months.
5. Attached menu has to be served at in the IIT Kanpur.
6. Firm should have excellent goodwill and name-fame in IIT system.
7. Firms should have minimum of (03) years of experience of providing outdoor/Indoor catering services, especially in reputed academic institutions (Experience proof must be attached). Supplier will be responsible for the total arrangement for the preparation and service high tea items and waiters.
8. Preference will be given to the firms already having experience in providing catering service in

- reputed academic institutions (Experience proof must be attached) sports meet/ Sports camp.
9. Applicant is required to submit his/her name, postal address, current telephone/Mobile No, email address.
 10. Quality of cooking ingredients should be specially taken care of. Branded spices, condiments, ingredients, sunflower oil should be used. Sweets have to be prepared in branded desi ghee.
 11. Quantity, Quality and taste of food and service has to be maintained, failure to do so will result in appropriate penalty as deemed fit by the institute authorized committee.
 12. All preventive measures should be taken against food poisoning. Any such incident will be viewed very seriously by the institute and appropriate legal action will be taken. Liabilities arising out of such events shall have to be borne by the contractor.
 13. Food items which are deemed to be prepared at site for efficient service should be discussed with the undersigned.
 14. The Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
 15. Payment shall be made only after completion of work and satisfactory report from the user failure to do so will result in appropriate levies.
 16. Supplier should mention complete contact details such as email and contact number etc.
 17. The Institute reserves the right of accepting or rejecting any quotations without assigning any Reason.

Send your quotation/offer in a sealed envelope vide **Enquiry No : High Tea Main Meet/IITK/ PES/IISM/ 106** at the following address before **04th November 2016, 15:00hrs.**

Prof. N R Patra
Convener, IISM 2016
Physical Education Section
Indian Institute of Technology Kanpur
Kanpur, Uttar Pradesh, PIN 208 016
India
Tel.: +91 512-2597623; 0512- 6794703
E- mail: nrpatra@iitk.ac.in