

**Enquiry No: IITK/CHM/RARE2017-01**

**Date: 07-Sep. 2017**

**Quotation Enquiry for Conducting RARE2017 Symposium in a Hotel in  
Agra, Uttar Pradesh**

Sealed quotations are requested from five star hotels in Agra, with dedicated conferencing facilities for conducting the Symposium "Recent Advances in Modeling Rare Events" (RARE2017) during December 07-December 10, 2017.

**Conditions:**

1. Quotations from a third party or an event management company is not acceptable.
2. The hotel should have previous experience in conducting scientific conference of IIT Kanpur
3. The hotel should have at least two lecture halls of seating capacity of 60
4. Lawns/gardens should be made available for the tea/coffee sessions

All the above points must be fulfilled and a certification of the same should be submitted along with the bid.

Checkin Date: Dec. 07, 2017

Checkout Date: Dec. 10, 2017

No. of rooms: 40

Please quote all the following items in the bid:

- Quote room rates for single and double occupancy, APAI, inclusive of all taxes.
- Quote cocktail snack rates per person: a) 2 veg. b) 2 Non. Veg. snacks for 60 min (inclusive of all taxes).
- Quote rates for soft drinks, canned juices, fresh juices, and mineral water
- Audio visual Rates should be quoted for a) LCD Projector with screen; b) Cordless Mike (2 Nos.)
- Quote transportation charges for Delhi Airport and Agra Railway station by available cars at the hotel/associated travel agency.
- Quote charges for Agra City tour for 40 persons.

Rate inclusions, billing instructions and other terms/conditions should be submitted together with bid.

Last date for receiving the (sealed) bid is Sep. 30, 2017, 5:00 pm.

Sealed bids should be sent to the following address before the deadline:

Dr. Nisanth N. Nair

Department of Chemistry

Indian Institute of Technology, Kanpur

208016, India