



भारतीय प्रौद्योगिकी संस्थान कानपुर
Indian Institute of Technology Kanpur
सुरक्षा अनुभाग
SECURITY SECTION

Enquiry No: Security/Tender/2017-18/05








Date: 02 Jan, 2018



Sub: Quotation for supply of Furniture items.

Dear Sir/Madam,

Sealed quotations are invited from dealers/ distributors on or before **25th, Jan 2018** by 1500 hrs for the supply of following items for set up of office.

Tender No.	Enquiry no: Security/Tender/2017-18/05
Posting Date	3 rd Jan, 2018
Last Date and time of submission	25 Jan ,2018
Validity of Bid	90 days
Place of receiving the bid	Joint Registrar Central Stores and Purchase IIT Kanpur Kanpur 208016
Total Number of pages in this Tender Document	04
Important Note	In case there is any doubt with any point in the tender, the same should be brought to notice via email to Security Officer, IIT Kanpur Email: skgond@iitk.ac.in

S. No.	Item Description		Qty
1.	<p><u>Concord -1</u></p> <p>Sofa with wooden frame , Powder coated pipe frame Seat Back Leatherite Tapestry, Size 935(L) x 750(D) x 680mm(H)</p>		02
2.	<p><u>Concord -2</u></p> <p>Sofa with wooden frame , Powder coated pipe frame Seat Back Leatherite Tapestry, Size 1490(L) x 750(D) x 680mm(H)</p>		01
3.	<p>Black ash colour with side runner overall size 2400x1000x750 mm thick+ 1200x500 frony modesty curved with mobile drawer pedestal & side credenza, top thickness</p>		01
4.	<p><u>VISITORS's CHAIRS:</u></p> <p>Frame heavy duty cantilever capsule tubular with some extra supports, seat and back cushioned, back shall be covered with quilted Leatherite seat and back shall be cured shapes, metal armrest with cushion.</p>		04
5.	<p><u>VISITOR'S CHAIRS</u></p> <p>Visitor Chair, PU Arm, Frame, Pipe Stand, Leatherite Tapestry and cantilever frame</p>		06
6.	<p><u>SOFA THREE SEATER</u></p> <p>Sofa With Wooden Frame, SS Pipe Legs, Seat Back Leatherite Tapestry Size In MM 1800(L) 760(D) 800(H)</p>		01
7.	<p><u>COMPUTER TABLE</u></p> <p>Size 1200x600x750 MM with one drawer and one cub board on one side and one key board tray at the centre and other side storage space for CPU and UPS, made of Prelam board with 2 MM thick PVC edge.</p>		03

8.	<p><u>COMPUTER TABLE</u></p> <p>Size 1500x750x750 MM with one drawer and one cub board on one side and one key board tray at the centre and other side storage space for CPU and UPS, made of Prelam board with 2 MM thick PVC edge.</p>		02
9.	<p><u>CENTRE TABLE</u></p> <p>S.S. Pipe frame with Book Shelf, chrome Finish , Toughened Glass Top-12mm Thick, Size : 1200 x 600</p>		01
10.	<p><u>STORAGE UNIT WITH LOCK AND KEY</u></p> <p>Overall size 1800x450x1800 MM with 6 nos.lockable cub boards and six nos separately lockable drawers and three open shelves. Made of Prelam board with 2 MM thick PVC edge.</p>		01

Terms & conditions for supply of above mentioned articles

1. Enquiry will be sent by courier / registered post / speed post and IIT Kanpur will not be liable for any kind of irregularity/ delay.
2. The quantity mentioned in enquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
3. Firms will quote separately for each article.
4. The Rate offered should be free delivery to IIT Kanpur or Ex-godown in case of firms situated outside Kanpur. If items are imported then the firms should quote the price on F.O.B. basis.
5. In case of Ex-godown terms the amount of packaging, forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax as and other statutory levies must be mentioned.
6. The rates offered should be exclusive or inclusive taxes. The rates applicable should clearly be specified.
7. The delivery period should be specifically stated. Ex-stock and earlier delivery may be preferred.
8. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted. The name of manufacturers and country of manufacture should also be invariably be stated. In the absence of these particulars the quotation is liable for rejection.

9. Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labeled and packed. In case of firms who submit the sample through railway and road transport the freight should be prepaid and R/R should be in favour of the Joint Registrar, Stores and Purchase Section Indian Institute of Technology, Kanpur – 208016
10. Quotation should have validity of at least 90 days from the date of opening.
11. The rates quoted should be in metric units; otherwise your quotation is liable to be ignored.
12. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
13. All the consignments must be securely packed and booked duly insured addressed to the Joint Registrar(S&P).
14. Institute is exempted for payment of Excise Duty under notification No. 10/97 & partially @ 5.15% Custom Duty exemption certificate under notification 51/96 and road permit will be provided if applicable.
15. The Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
16. The Concessional Form 'C/D' have been abolished w.e.f. 01.04.2007.
17. Our standard payment terms & condition is 90% against delivery and 10% after inspection and approval.
18. Supplier should mention complete contact details such as email etc

The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof. Kindly send your quotation on or before 25th Jan, **2018 by 1500 hrs** in the following Address:

Prof. Deepu Philip,
Chairman,
Furniture Purchase Committee
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India
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